

THE EUROPEAN MONITORING COMMITTEE
CONSTITUTION AND TERMS OF REFERENCE

approved by the Executive Board at its 155th meeting on 9 October 2014

1. In Article S20 of the FEANI Statutes, adopted by the General Assembly in 2012, it is foreseen that the Executive Board may establish Committees, in order to deal expeditiously with issues of common interest. The FEANI By-Laws, in Article B9, establishes a certain number of rules to be followed by the Committees.
2. After the 2001 General Assembly, the Executive Board decided to maintain a committee of experts, known as **The European Monitoring Committee (abbr. EMC)**. As of January 2012, this is constituted by the former EMC and representatives of the former CPDC (Continuing Professional Development Committee).
3. As of January 2012, membership of the EMC shall be not more than 15 plus the Chair. There is no specific allocation of tasks within the group. The EMC members are engineers, with expertise in the European professional formation systems, including both the engineering education and the professional experience.
4. Membership of the EMC shall reflect the spectrum of engineering employment, as well as the variety of geographical regions, cultural background and engineering formation systems in FEANI.

To achieve these objectives, the FEANI member countries are divided in three regional groups, as presented in the Annex to this Constitution/Terms of Reference, each regional group being represented by four EMC members.

EMC Members must be fluent in English, which is the working language of the Committee.

5. The members of the EMC are proposed by the National Members and appointed by the Executive Board, after recommendation of the EMC, taking into consideration point 4, and work in an independent capacity.
6. The EMC may recommend to the Executive Board the invitation of more members for very special and well defined purposes.
7. The Chair of the EMC is appointed by the Executive Board. Candidates for Chair, as well as Deputy Chair(s), are proposed by the EMC from amongst those persons with at least one year of experience in the EMC prior to this appointment.

8. A Deputy Chair is appointed by the Executive Board, after recommendation of the EMC. A second Deputy Chair can be appointed.
9. The period of office of the Chair, the Deputy Chair(s) and members of the EMC is three years, one re-appointment being possible.
10. In order to ensure continuity, one or two EMC members from each regional group shall be replaced or re-appointed each year.
11. The following procedure shall be used for appointment of EMC members:
 - Formal declaration by the EMC Chair to the National Members,
 - Proposals of candidates by National Members or group of National Members,
 - Recommendation on the presented applications by the EMC, taking into consideration point 4,
 - Appointment by the Executive Board.
12. The Terms of Reference of the EMC are:
 - To monitor the composition and working methods of National Monitoring Committees (abbr. NMC),
 - To approve new programmes in schools listed in the FEANI INDEX,
 - To advise the Executive Board on the approval of new schools and their programmes,
 - To decide on all applications for the EUR ING title,
 - To advise the Executive Board on all procedures required to maintain and update the standards laid down by FEANI for registration and award of certificates,
 - To address tasks according to the provisions stipulated in the 'Handbook on Managing the Administration of the Engineering Card',
 - To address CPD issues.
13. Any update of the FEANI INDEX must be proposed by one NMC, recommended or approved by the EMC or the Executive Board and implemented by the Secretariat General.
14. The EMC shall meet as required and normally not less than four times a year.
15. The Executive Board may delegate further responsibilities to the EMC, indicating the time period of the delegation.
16. The Secretariat General provides the necessary secretarial support.

Annex to the
CONSTITUTION/TERMS OF REFERENCE of the EMC

Regional groups as mentioned in point 4

- Group 1 (North): DK, EE, FI, IE, IS, NO, RU, SE, UK
(represented by four EMC members from those countries)
- Group 2 (Centre): AT, BE, CH, CZ, DE, HU, LU, NL, PL, SI, SK
(represented by four EMC members from those countries)
- Group 3 (South): BG, CY, ES, FR, GR, HR, IT, MK, MT, PT, RO, SER
(represented by four EMC members from those countries)